



Shipper's guide





Beweship is an independent Finnish freight forwarding and transportation company. Our field of activities range from regular road-traffic to/from all European countries to air and sea-freight to major cities and countries on all continents. Through our network of partners we guarantee excellent service all over the world. Our activities are based on unconditional client care, individuality and commitment. Every shipment we handle is performed with the utmost attention to efficiency, reliability and safety. We strive to be our clients' first choice in any transportation related matter.

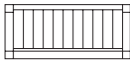



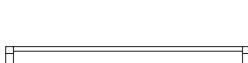

BEWESHIP

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BEWESHIP

Unit measurements

	Internal dimensions	Payload	Capacity
 Eurotrailer	L: 13,62 m W: 2,48 m H: 2,68 m	27 000 kg	90,3 m ³
 Megatrailer	L: 13,62 m W: 2,48 m H: 2,98 m	27 000 kg	100,00 m ³

 20' DC (Dry Container) Steel container	L: 5,90 m W: 2,35 m H: 2,39 m	24 400 kg	33,0 m ³
 40' & 40' DC/HC (High Cube) Steel container	L: 12,00 m W: 2,35 m H: 2,39/2,69 m	26 700 kg HC: 26 500 kg	66,0 m ³ 76,0 m ³
 45' DC/HC (High Cube) Steel container	L: 13,55 m W: 2,35 m H: 2,69 m	25 600 kg	86,0 m ³
 20' & 40' OT (Open Top) Open-Top container	L: 5,90/12,00 m W: 2,35 m H: 2,38 m	20': 28 100 kg 40': 26 600 kg	33,0 m ³ 67,0 m ³
 20' & 40' Reefer Reefer container	L: 5,50/11,88 m W: 2,30 m H: 2,24 m	20': 27 400 kg 40': 29 400 kg	30,0 m ³ 60,0 m ³
 20' & 40' Flat rack Flat rack	L: 6,00/12,00 m W: 2,43 m	20': 31 200 kg 40': 26 300 kg	

All dimensions and weights to the best of our knowledge, subject to variations.

Vocabulary

ADR	European agreement on transport of dangerous goods by road
advice	message to confirm action
arbitrary	"Finland-addition", freight for feeder-transport in FCL-shipping
AWB	Air Way Bill
B/L	Bill of lading, document of value when transporting by sea
BAF	Bunker Adjustment Factor, to calculate fluctuations in bunker prices
bonded warehouse	warehouse where uncleared goods can be stored
break bulk cargo	small shipment to be combined with others
C.A.F.	Currency Adjustment Factor, to calculate fluctuations in currencies
C.O.D.	Cash on Delivery, goods released upon receipt of payment
cabotage	domestic transport in a foreign country
CAD	Cash Against Document
Carrier	party responsible to perform transport
cartage	distributions / pick-up of cargo
cbm (cubic metre)	ISO measure to determine volume
Certificate of Origin	document to verify original country of production
chassis	trailer for carriage of containers on road
claim	written message to hold carrier responsible for damage, delay etc.
CMR	Convention on the Contract for the International Carriage of Goods by Road

consignee	party to whom shipment is sent
consignor	party who is sending shipment
consolidate	combine small shipments into one /container/trailer
country of origin	often determines duty on goods
CSC	Container Service Charge, terminal and handling charge for container
customs	Governmental agency who controls/oversees flow of goods
customs value	value used to determine duty & VAT
damage	damage
delay	delay
delivery	delivery
demurrage	compensation to carrier when goods not received at destination
disbursement	collection of payment before delivery
discharge	unloading of container from ship
dispatch	to send goods somewhere
domestic transport	domestic transport
door-door	from consignor's warehouse to consignee's warehouse
EDI	Electronic Data Interchange
ETA	expected time of arrival
ETD	expected time of departure
FAK	Freight all Kind
FCL	full container load, only one concealment loaded
FCR	Forwarders Certificate of Receipt, to verify that forwarder possesses cargo
FCT	Forwarders Certificate of Transport, to verify that forwarder transports cargo
force majeure	reason for hindrances beyond one's control
freight forwarder	freight forwarder
frontier	border between countries = often where goods are cleared or reported
FTL	full trailer load, only one concealment loaded
groupage	combine small shipment into one /container/trailer
haulage	transport of trailer
hazardous cargo	goods that need special attention when transported
Hucke-pack	transport of trucks/containers on rail wagons
LCL	less than container load, groupage in container
loading list	list of contents
lo-lo	Lift on - lift off, ship that is on and off loaded by cranes
LTL	less than trailer load, groupage in trailer
manifest	specification / list of consolidation
maximum payload	loading capacity
merchandise	merchandise
net tare weight	weight of empty container
NVOCC	Non-Vessel Operating Common Carrier, carrier operating without own equipment
OT	open top, container with tarpaulin roof
packing list	list to describe content
pallet	pallet
part load	single shipment that fills transport unit only partly
place of discharge	i.e. port where container is loaded off ship
place of loading	place of loading
POD	Proof of delivery
preadvice	notice given to consignee to inform of shipment
pro-forma invoice	invoice with information about goods, NOTE! Not commercial invoice
PSYM	=NSAB General Conditions of the Nordic Association of Freight Forwarders
rail wagon	rail wagon
reefer	transport unit where temperature can be controlled
removals	transfer of household goods
routing order (R/O)	consignment instruction from consignee to consignor
SDR	Special Drawing Right. Basket of currencies for calculating compensation on international transports.
shipping instructions	Instructions given by client to carrier
side loader	container chassis with own lifter on the side
stripping	unloading of container load
stuffing	loading of container
swop body	container for transport on truck and/or rail. Stands on its own legs
T.E.U.	Twenty feet equivalent unit. 1 TEU = 20' container
tare	weight of empty transport unit (i.e. container)
TIR	Customs Convention to facilitate transport of sealed unit across numerous frontiers
ULD	Unit Load Device, unit for air transport
vessel	ship

Incoterms

Incoterms specifies certain obligations and responsibilities within the sales contract. Incoterms specifies which party is responsible to make the contract of carriage.

	Sellers works	Transport	Terminal	Customs	Port of loading	Port of discharge	Customs	Destination	
EXW	R	Goods are placed at the disposal of the buyer at the sellers warehouse							
	O								
	C								
FCA		R		R	Goods are placed at disposal of the carrier				
		O		O					
		C		C					
FOB					R	Goods are delivered on board the ship			
					O	at port of shipment			
					C				
CFR					R	Goods are delivered to the port of destination			
					O				
					C				
CIF					R	Goods are delivered, cargo insured,			
					O	to the port of destination			
					C				
CPT		R	Goods are delivered to the destination						
		O		O					
							C		
CIP		R	Goods are delivered, cargo insured, to the destination						
		O		O					
							C		
DAF				R	Goods are placed at disposal on the means of transport				
				O	at named frontier				
				C					
DDU	Goods are placed at disposal of the buyer, uncleared, at named destination							R	
								O	
								C	
DDP	Goods are placed at disposal of the buyer, cleared, at named destination							R	
								O	
								C	
Legend	<ul style="list-style-type: none"> According to this groups terms the seller places the goods at the disposal of the buyer 		<ul style="list-style-type: none"> According to this groups terms the seller delivers the goods to the carrier named by the buyer 		<ul style="list-style-type: none"> According to this groups terms the seller contracts for carriage and delivers the goods into the custody of the carrier 		<ul style="list-style-type: none"> According to this groups terms the seller contracts for carriage and delivers the goods at the named place of destination 		
	R	• Risk of loss transfers		O	• Obligations transfer		C	• Burden of costs transfer	

SELLER'S primary duties

BUYER'S primary duties

EXW	<ul style="list-style-type: none"> provide appropriate packing and marking place the goods at the disposal of the buyer at the named place of delivery on request assist the buyer with the export documentation 	<ul style="list-style-type: none"> take delivery of the goods and contract for the carriage to the final destination
FCA	<ul style="list-style-type: none"> provide appropriate packing and marking load the goods on the means of transport nominated by the buyer (delivery at the seller's premises) or place the goods at the disposal of the carrier nominated by the buyer, not unloaded, in the seller's means of transport (delivery at the depot or elsewhere) carry out the export procedures and provide the buyer with the document received for the delivery of the goods 	<ul style="list-style-type: none"> take delivery of the goods, loaded, on the means of transport (delivery at seller's premises) or take delivery of the goods on the arriving means of transport, not unloaded, and carry out unloading, storage and loading of the goods (delivery at depot or elsewhere) carry out import procedures and contract of carriage to the final destination
FOB	<ul style="list-style-type: none"> provide appropriate packing and marking deliver the goods on board the ship at the port of shipment carry out the export procedures provide the buyer with the document received for the delivery of the goods 	<ul style="list-style-type: none"> take delivery of the goods on board the ship at the port of shipment carry out import procedures and the carriage to the final destination
CFR	<ul style="list-style-type: none"> provide appropriate packing and marking contract for the carriage and pay the freight to the port of destination deliver the goods on board the ship at the port of shipment carry out the export procedures provide the buyer with the transport document 	<ul style="list-style-type: none"> accept delivery of the goods at the port of shipment and receive them from the carrier at the port of destination carry out import procedures and the carriage to the final destination
CIF	<ul style="list-style-type: none"> provide appropriate packing and marking contract for the carriage and pay the freight to the port of destination deliver the goods on board the ship at the port of shipment carry out the export procedures contract and pay for agreed cargo insurance in favour of the buyer provide the buyer with the transport document and cargo insurance document 	<ul style="list-style-type: none"> agree on the cargo insurance with the seller accept delivery of the goods at the port of shipment and receive them from the carrier at the port of destination carry out import procedures and the carriage to the final destination
CPT	<ul style="list-style-type: none"> provide appropriate packing and marking contract for the carriage and pay the freight to the place of destination deliver the goods to the carrier carry out the export procedures provide the buyer with the transport document 	<ul style="list-style-type: none"> accept delivery of goods at the place of dispatch and receive them from the carrier at the place of destination carry out import procedures and the carriage to the final destination
CIP	<ul style="list-style-type: none"> provide appropriate packing and marking contract for the carriage and pay the freight to the place of destination deliver the goods to the carrier carry out the export procedures contract and pay for agreed cargo insurance in favour of the buyer provide the buyer with the transport document and cargo insurance document 	<ul style="list-style-type: none"> agree on the cargo insurance with the seller accept delivery of goods at the place of dispatch and receive them from the carrier at the place of destination carry out import procedures and the carriage to the final destination
DAF	<ul style="list-style-type: none"> provide appropriate packing and marking place the goods at the disposal of the buyer on the arriving means of transport at the frontier not unloaded carry out the export procedures provide the buyer with the document received for the delivery of the goods 	<ul style="list-style-type: none"> take delivery of the goods on the arriving means of transport, not unloaded carry out the unloading of the goods from the means of transport of the seller, storage, import procedures and the carriage to the final destination
DDU	<ul style="list-style-type: none"> provide appropriate packing and marking carry out the export procedures place the goods at the disposal of the buyer at the named place of destination not unloaded provide the buyer with the document received for the delivery of the goods 	<ul style="list-style-type: none"> take delivery of the goods at the final destination carry out the unloading of the goods carry out the import procedures
DDP	<ul style="list-style-type: none"> provide appropriate packing and marking carry out the export and import procedures place the goods at the disposal of the buyer at the named place of destination not unloaded 	<ul style="list-style-type: none"> take delivery of the goods at the final destination carry out the unloading of the goods

IMO classification

Basic information about transport of dangerous goods

We have a mutual responsibility when transporting dangerous goods.

The transport of dangerous goods is regulated by law and controlled by authorities. For common safety it is important that both the consignor and the carrier undertakes to fulfil their responsibilities and obligations, when transporting dangerous goods.

In order to speed up delivery of your goods it is important that the documentation, classification and labelling of the goods is correct and in compliance with agreements. When everything is correct there will be no unnecessary delays due to discharge, handling or inspections by authorities.

It is our aim to keep up our reputation as a reliable company who cares for our mutual environment. We hope you also share this vision.

If you make sure that...

- goods given for transport are classified according to regulations for the mode of transport (ADR, IMDG)
- packages are UN-classified
- packages are marked according to the mode of transport
- all relevant documentation will be handed over when the transport commences:
- + waybill with proper classification notes
- + safety instructions in the languages of the countries of origin, destination and transit. (Please check for routing with your contact at Beweship)
- + consignor's assurance that the goods complies with the ADR-agreement for carriage by road
- + IMO/IMDG form duly completed and signed, if goods will be transported by sea

PLEASE NOTE! If you are the buyer/consignee, note that it is the responsibility of the seller/consignor to make sure above items are taken care of.

... we will make sure that:

- All regulations concerning transport of dangerous goods are followed
- All shipments entrusted with us will be handled according to regulations
- All documentation will be delivered to the right places, at the right time
- Loading rules are met
- The right equipment* and professional drivers are used to perform the transport
- The transport unit will be correctly marked
- The advance inquiry and notification are made in accordance with regulations for the applicable Port Authorities

*Did you know that an ADR vehicle must be equipped with:

- Fire extinguishers (minimum 2) for the truck and for the goods
- Wheel wedges
- Two separate blinker lights with own power sources
- Possible special equipment for the goods carried
- A driver with a valid ADR-certificate

Important abbreviations:

ADR:
European Agreement concerning the International Carriage of Dangerous Goods by Road

IMDG:
International Maritime Dangerous Goods Code

Markings for carriage by sea can be helpful for carriage on road

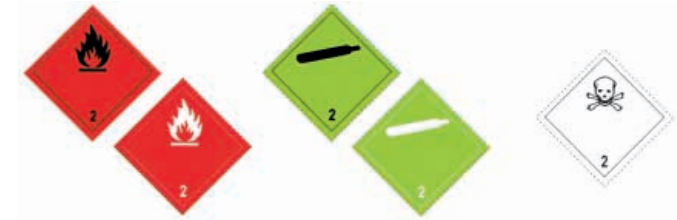
If a transport will include carriage by sea as well as carriage by road, it must comply with both the ADR-agreement and the IMDG Code. The main portion of transports to Central Europe, handled by BEWESHIP, are carried by sea. The marking of the packages can therefore be as per labels on the opposite page. Labels of the IMDG Code are, according to certain conditions, accepted as markings for carriage by road. If in doubt, please contact us!

Dangerous goods

Class 1 Explosive substances or articles



Class 2 Gases



Class 3 Flammable liquids



Class 4.1 Flammable solids

Class 4.2 Substances liable to spontaneous combustion

Class 4.3 Substances which, in contact with water, emit flammable gases



Class 5.1 Oxidizing substances

Class 5.2 Organic peroxides



Class 6.1 Toxic substances

Class 6.2 Infectious substances



Class 7 Radioactive material, fissile material



Class 8 Corrosive substances



Class 9 Miscellaneous dangerous substances and articles



Marine pollutant mark

